

Affix your passport

BABCOCK UNIVERSITY
HUMAN RESOURCES DEPARTMENT
APPLICATION FORM FOR STUDENT WORK-STUDY (2013/2014)

Name
(Surname in Capital) First Name Middle Name

School Dept..... Email.....

Course School Acct No Level..... Matric No.....

Marital Status: Married Single Gender: Female Male Cell No(s).....

Denomination: SDA Others Date of Birth..... Date Returned.....
Registering for 1st Semester No Yes 2nd Semester No Yes Heritage No Yes

Residence Name of the Hall..... Room No.....

Community House Address.....

Staff Quarter House Address.....

Graduating this year? Yes No

Write below (in order of preference) the three (3) Departments where you will like to work.

(1) (2) (3)

NB:
* * **Departments where jobs are available:** Security, Janitorial, Grounds, Food Services, BU Ventures e.g. (Water, Bakery, Bookshop, Woodwork, Supermarket ,Communication/ Cyber Café) Office Assistant, Chaplaincy, Farm/Horticulture, Works, Library and Residential Halls, Student Support Services, AWR/Hope FM, Chapel Seminar, (Research Assistant PG only)

** **Requirements:** Personal Time-Table, Last CGPA (Authenticated by the HOD's Signature& Stamp), Copy of School ID card, Admission Letter and Acceptance Receipt (For 100 level/ PG only attach).

Previous Work Experience on BU Campus

Dept/Unit..... Date..... Name of Supervisor.....

Reference: (To be completed by the Supervisor at the previous place of work)

Rating of Applicant (Please tick appropriately)

Satisfactory Good Fair Unsatisfactory

Signature of Supervisor

List names of two referees

	Name of referee	Cell No(s)	Signature
(1)
(2)

(For Office Use only)

Your application has been Accepted Rejected

You have been posted to the Dept as

.....
Supervisor in charge of Students' Work-Study program