



BABCOCK UNIVERSITY

ORIGINAL COPY

OFFICE OF THE REGISTRAR
(DATA & ARCHIVING UNIT)
ILISHAN-REMO, OGUN STATE

GRADUATING STUDENT’S BURSARY CLEARANCE FORM

PART A:

1. GRADUATE’S DETAIL

NAME:
SURNAME FIRST NAME MIDDLE NAME

COURSE: DATE OF GRADUAGTION: (e.g. *December 2015*)

GSM No: E-MAIL ADDRESS:

DATE SIGNATURE:

2. COLLECTOR’S DETAIL

NAME:
SURNAME FIRST NAME MIDDLE NAME

RELATIONSHIP TO OWNER: GSM No:

DATE SIGNATURE:

NOTE:

- (a) Babcock University does not issue certificate by proxy and reserves the right to reject any request to release a certificate by proxy.
- (b) Anyone collecting certificate on behalf of the graduate must present the following document:
 - i. Signed letter of authority from the graduate addressed to the Registrar, Babcock University.
 - ii. Identification Card of the graduate.
 - iii. Identification Card of the person collecting the certificate.

PART B: (BURSARY CLEARANCE)

1. STUDENT’S ACCOUNT OFFICER’S NAME:

DATE SIGNATURE:

2. DATA & ARCHIVING UNIT

ISSUING OFFICER’S NAME:

DATE SIGNATURE:

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SENIOR ASSISTANT REGISTRAR (DATA & ARCHIVING UNIT)
FOR THE REGISTRAR